

Saint Andrew's Society of Mid-Maryland, Inc.

Board of Director's Meeting Minutes

April 12, 2015 from 11am – 1pm

Elliot's Residence, Frederick, Maryland

Call to Order: The regular meeting of the SASMM BOD was held at the Elliott's Residence in Frederick, at 11:00am on 12 April 2015 to accommodate a longer festival meeting afterwards. Members received an agenda at the meeting.

Present: Marianne Elliott, John Avery, Charly McFarland, and Joe Wiggington (non-voting, arrived 11:33am).

Absent: Barbara Collins, Dana Cameron (John and Marianne took notes)

Other attendees: Bill Elliott (webmaster and festival treasurer)

A quorum was present.

Officer's Reports:

President: Nothing to report

Vice President: Nothing to report.

Secretary: The minutes of the March 8, 2015 meeting of the SASMM BOD were distributed at the meeting. The minutes were approved.

Treasurer:

- Maryland State Tax Certificate: Marianne contacted the Maryland State Department of Assessments and Taxation (SDAT) and found SASMM's Maryland Exemption Certificate Exemption number (#31201657) and requested a replacement card. In the meantime, we are providing businesses the website link and information so we do not pay Maryland state tax on purchases for the festival. Other relevant numbers are Department ID: D06386809 and .Federal TIN: 32-0048210. Letter to Maryland Senator to request assistance in resolving the issues; no response (not in session).

- Federal Tax for 2013: There was much discussion about the history of the situation. Charly confirmed he has addressed these and the issues were from the 2007.

- Expense Report for Burns: Still pending.

- Festival Account Status: Obtaining electronic access for festival treasurer to the account. There are fees of \$20 per month for on-line access and other related services.

The treasurer's report was not available at the meeting; however an overview was presented. The report will be emailed to the BOD at a later date.

Membership Secretary: No report.

Web Master: No report.

Old Business:

Old Topics: None

On-going Projects:

- Bylaws revision: Targeting completion for the AGM.
- Website: Events calendar updated with both SASMM-sponsored and other events.
- Newsletter: Delayed, possibly prior to the festival.
- Internal Self-Assessment /Audit: Targeted for September/October
- Engaging Membership: Discussed ideas; no further action with the festival upcoming.

New Business: None

Upcoming Events: Reports and Information

1. Reports:

- SASMM at National Tartan Day Festival April 11 in Alexandria: Charly, Bill, and Marianne manned the SASMM tent. There was good turnout overall.

2. For Information only.

- Spring Kirkin will be April 19 at 10am (arrive at 9:30am). Celia is coordinating.
- SASMM at Southern Maryland Celtic Festival and Games: April 25, Charly and the Elliotts to support the tent.
- Mt. Airy Flea Market: April 25 Application fees paid. Cindy and Dorothy will be there.
- 2015 Celtic Festival: May 9. Joe's provided information on sponsors, ticket pre-sales, satellite parking, and the banquet. Bill provided a festival treasurer's report.

Joe reported that John will be providing t-shirts and some banners (both at cost) for the festival through his business. According to the Society's Bylaws (see excerpt below) the BOD must first approve the transaction.

Motion: It was moved that John be allowed to provide these items to support the festival.

Motion carried: For -2; Abstained -1 (John); Opposed-0; Total-3.

Article VI, Operations, Section 6. Member Dealings:

No member of the Society shall engage in financial dealings, transactions, and/or contracts with the Society for their own account or for any business entity in which they have a financial interest, nor shall any members engage in any activity which might be construed as raising a conflict of interest between self-interest of any member, Officer, and/or Director and the duties assigned here in to such individual as an Officer, Director, and /or members, unless such transaction, activity, dealing and/or contract first be rendered in writing and then approved by the majority of the Board of Directors in advance of performance. Should such an event occur the subject matter of the dealing and/or contract shall be required to be disclosed to the membership at its next Annual General Meeting.

- Celtic Night with the Keys: June 1. Barbara is coordinating the event. SASMM is purchasing 100 tickets for \$350. We will give to festival volunteers and staff. The Frederick Keys will advertize Celtic Night in their programs and on their website.

- In the Street: Saturday September 12. Celia and Charly coordinate this event.

Application to be submitted.

- Fall Kirkin: September 13, Cindy is coordinating.

- SASMM AGM: Saturday, November 21(Date to be confirmed) Dana is coordinating.
- Lads and Lassies Libation: Mary Ann and Dan coordinate this event. (Date TBD)
- Hogmanay: December 31: Dana is coordinating.

Adjournment: The meeting was adjourned at 12:58pm.

Next Meeting: There will not be a May BOD meeting as that is Festival Clean-up day. Business will be conducted via email and/or phone as needed. Next meeting will be 14 June at the Elliott's residence.

Prepared by:

Marianne Elliott, President

Signed by:

Date Approved: June 14, 2015