

Saint Andrew's Society of Mid-Maryland, Inc.
Board of Director's Meeting Minutes
August 9, 2015 from 1pm – 3pm
3533 Hopeland Road, Frederick, Maryland

Call to Order: The regular meeting of the SASMM BOD was held in the Elliot residence at 1:20 pm on 9 August, 2015. Members received a formal agenda via email on August 5, 2015.

Present: Marianne Elliott, Barbara Collins, Charly McFarland,

Absent: John Avery, Dana Cameron

A quorum was present.

Officer's Reports:

President: Marianne distributed the president's report (see attached). The discussion of the AGM speaker as the previously suggested speaker declined yielded the suggestion that Port Righ speak about Celtic music in addition to providing music. The website and Facebook continue to be updated. SASMM is now in good standing with the State Tax Assessment Department. We have confirmed receipt of status and they are processing our replacement State Use and Tax Exemption card.

Vice President: No report.

Secretary: The minutes of the July 19, 2015 meeting of the SASMM BOD were distributed prior to the meeting.

Motion: A motion to approve the minutes was made by Charly and seconded by Marianne. The minutes were approved.

Treasurer:

The treasurer's report was distributed at the meeting

Motion: Barbara moved that the report be accepted with corrections to the total assets and Marianne seconded. The motion was approved.

The remaining items for action include: (1) resolving the federal tax issue from 2013, and (2) setting up electronic access to the festival account for the festival treasurer.

Membership Secretary: No report.

Web Master: No report.

Old Business:

Old Topics:

- On July 25, 2015 Frank Maurer, Master Carver of Tartan Stones, presented the Maryland State Tartan Stone to the St. Andrew's Society of Mid-Maryland. The Maryland stone is the 31st Frank has personalized since 2008, and features the state flower, the Black-eyed Susan; the Maryland flag; the dog—the Retriever; and more.

- The grant for Adric Blake to support tuition for Scottish Country Dancing lessons was approved at last month's meeting and fund have been transferred on his behalf.

- The nomination committee Chair and members slate is filled.

Ongoing projects:

- The Bylaws are in revision and the newsletter has been started.
- The internal audit/ self- assessment is scheduled for September/October.

- SASMM Service Award: There was discussion about the Dorothy Penders Achievement Award initiated at the 2015 festival and the BOD agreed that Dorothy herself should receive a Quaich. The BOD agreed to get one engraved and present it to her at the AGM.

The BOD also decided that this is a SASMM award, not a festival-related award. The agreed-upon plan: launch the award and nomination process at the AGM; request nominations for 2016 award (name and reason) that are submitted via writing/email (deadline early 2016); the BOD and additional members, like Dorothy, review the nominations and make decision in January/February; and possibly announce the award at the Burns Supper as well as other events.

New Business: The 2016 festival report was handed out and is attached to the minutes. The BOD reviewed the report took the following actions:

- Agreed to the proposed festival logo design concept
- Agreed with an informal get-together on the evening prior to the festival and to inquire whether the Frederick Scottish Country Dancers might be interested in participating. Barbara will contact them.
- Agreed with continuing to designate a local charity as a beneficiary and agreed to an open-ended method to determine the donation amount as there is no evening concert.
- Agreed with the proposed ticket rates and structure.
- Accepted the proposed budget based on the maintaining the 2015 festival size and scope

Upcoming events: No reports

Adjournment: The meeting was adjourned at 3:12 pm.

Next Meeting: The regularly scheduled BOD meeting date September 13 was changed to the September 20, 2015 at the Elliott's residence as SASMM is practicing in two events over the same weekend (In the Street on Saturday, September 12 and the Fall Kirin on Sunday, September 13).

Prepared by: Barbara Collins, Secretary

Signed by:

Marianne Elliott

Date approved: September 20, 2015