

Saint Andrew's Society of Mid-Maryland, Inc.

Board of Director's Meeting Minutes

February 8, 2015 from 1pm – 3pm

Urbana Library, Frederick, Maryland

Call to Order: The regular meeting of the SASMM BOD was held in the Urbana Library, Frederick, Maryland at 1:10pm on February 8, 2015. Members received an agenda via email on January 31, 2105 and a revised agenda on February 4, 2015 to accommodate discussion of the festival's proposed budget.

Present: Marianne Elliott, John Avery, Charly McFarland, Dana Cameron, Joe Wiggington (non-voting)

Absent: Barbara Collins

Other attendees: Bill Elliott (webmaster and festival treasurer); Katie Cameron (Burns Supper Chair)

A quorum was present. As the Secretary was absent, Marianne asked John to take notes in addition to her note taking and she would draft the minutes.

Officer's Reports:

President: Marianne thanked the BOD for being flexible and available for consultation. She also noted that the society is transitioning from three years of one person serving as both the President and Festival Chair to two different people in these positions and that communications and procedures may be different.

Vice President: John noted that the Montgomery Village Band would be available to perform at the festival. Details are pending.

Secretary: The minutes of the January 11, 2015 meeting of the SASMM BOD were distributed prior to the meeting and were corrected. Copies of the signed minutes were sent to the BOD on February 9 and provided at the meeting. The minutes were approved.

Treasurer: Charly reported that the separate festival account has been set up with \$1000.00. He will retain oversight of the account as the SASMM treasurer while Bill manages the operational aspects for the festival account.

He also reported that the Maryland tax office has not responded to his most recent inquiry, so SASMM still does not have its Maryland State Use and Tax Certificate. Marianne noted that she had contacted Mary Ann Ferguson and that she is willing to assist when necessary. After some discussion of options, there consensus of the members that a letter to the Maryland State Senator would be an appropriate next step and that seeking advice from legal counsel would be a good next step.

Motion: Dana moved that we follow the above steps; Marianne seconded.

Motion carried. Charly will draft a letter for Marianne to review by the next BOD meeting. Marianne will

The treasurer's report was distributed at the meeting and accepted.

Membership Secretary: Dana reported that there are now 102 members. The event calendar is being updated, but several event dates are pending.

Web Master: Bill reported that status of 'likes' on both the SASMM (232) and festival sites (675). On-line ticket sale for the festival are at 23 and for Burns Supper 17. He is testing scanning devices to use at the Burns supper and then at the festival gate for on-line ticket purchases.

Old Business: The following Old Business was deferred to the March 2015 meeting to accommodate discussion of the festival budget.

Old Topics: Possible audiovisual equipment update

On-going Projects:

- Bylaws revision
- Website update
- Newsletter
- Engaging Membership – Just Do Two

New Business: Discussion on the Burns Supper budget and other event budgets was deferred to accommodate discussion of the festival budget.

1. Event Budgets:

Festival: Bill presented a proposed budget based on the comparison of the actual costs and categories for 2014 and the projections for 2015 (version IV). Joe presented an overview of the festival and the Sponsor-Patron banquet plans. There was discussion on some details and the budget was adjusted.

There was considerable and extensive discussion on the need to manage the festival budget within an approved amount; the idea of a flexible, open-ended budget; when and if it would be appropriate to return to the BOD for additional funds; factors such as the inclement weather; and future plans. Joe outlined his requirements to remain as festival chair.

Marianne called an Executive Session of the voting officers of the BOD. Joe and Bill left the meeting room. The BOD discussed options for dealing with the budget based on the conditions Joe outlined under which he would operate.

Joe and Bill returned to the meeting for the vote.

Motion: Charly moved to accept the proposed budget with the option of returning to the BOD for additional funds; seconded by Dana.

Motion carried. Vote: for - 3; Abstained -1 (Marianne)

Motion: Charly moved to transfer \$9,000.00 from the SASMM account to the festival account; seconded by Dana. Motion carried.

Upcoming Events: Reports and Information

1. Reports

- Burn's Nicht Supper: February 21: Katie and Dana gave an update and noted that 119 tickets have been sold. To encourage more participation, the BOD agreed to extend the ticket deadline to Sunday, February 15 and alert members and other potential guests via social media and email. Set-up time is 9am.

- Spring Kirkin: No report, however, Dana will contact Celia and the Piper to confirm the tentative date of April 19.

2. For Information only

- SASMM at National Tartan Day April 6: April 4 in Alexandria
- SASMM at Southern Maryland Celtic Festival and Games: April 25
- Mt. Airy Flea Market: April 25
- 2015 Celtic Festival: May 9
- Celtic Night with the Keys: TBD

Adjournment: The meeting was adjourned at 3:10pm.

Next Meeting: Sunday, March 8, 2015 at the Elliott's residence.

Prepared by: *Marianne Elliott*
Marianne Elliott (Based on notes from John and Marianne)

Signed by: *Marianne Elliott*
Marianne Elliott, President

Date Approved: March 9, 2015