

**Saint Andrew's Society of Mid-Maryland, Inc.**  
Board of Director's Meeting Minutes  
July 19, 2015 from 3pm – 5pm  
Dorothy Pender's residence, Mount Airy, Maryland

**Call to Order:** The regular meeting of the SASMM BOD was held in the, Dorothy Pender's residence at 3:15pm on 19 July 2015. Members received an formal agenda via email on July 18, 2105; however, on June 16<sup>th</sup> BOD members received notice that a BOD meeting would be held on July 19 directly following the Post-Festival meeting.

Present: Marianne Elliott, Barbara Collins, Charly McFarland,

Absent: John Avery, Dana Cameron

Other attendees: Bill Elliott (webmaster), Marty Munroe (Guest-SASMM member)

A quorum was present.

**Officer's Reports:**

**President:** The Society has received a grant application from Adric Blake for two semester's fees for Scottish Country Dance classes. Charly moved to approve the request. Barbara seconded. The motion passed. Marianne will notify Adric by mail; Charly will transfer the funds to the Frederic Scottish Country Dancers account on behalf of Adric.

After following-up with Admiral Zunkunft's staff, it was verified that he did not receive a Quiach as the Honorary Chairperson of the Festival; this closes the issue of any ethics concerns for an active duty service member accepting a gift.

**Vice President:** No report.

**Secretary:** The minutes of the June14, 2015 meeting of the SASMM BOD were distributed prior to the meeting. A motion to approve the minutes was made by Charly and seconded by Marianne. The minutes were approved.

**Treasurer:**

Charly was charged with contacting parties who have uncashed checks from the society.

The treasurer's report was distributed at the meeting and accepted.

**Membership Secretary:** No report..

**Web Master:** Bill has submitted a photograph of our Wounded Warriors participation at the Festival to the Sport Kilt website contest.

**Old Business:**

**Old Topics:** The committee agreed to postpone the discussion on all topics until the next meeting.

**New Business:**

**Festival Topics for discussion**

Eleven (11) 2015 festival staff (including the BOD member present) met prior to the BOD meeting (1pm – 3pm) and provided their perspective and recommendations on the following topics for the BOD. The Post-festival presentation and summary notes are attached.

Key Points:

- Do we want a festival in 2016? Resounding "YES"
- Do we want to change the name so it is not tied to a specific location? "YES"
- The BOD approved the suggested name of "Mid-Maryland Celtic Festival"

- Do we want an evening concert as a fundraiser for designated charity? Three (3) qualified “YES” and eight (8) “NO.” The BOD will gather some information about the possibility of another organization managing the concert. We still want to have designated charity.
- Do we want a Friday night Sponsor Patron Banquet? “NO,” but “YES” to a Friday night reception at the Sponsor Patron Hall at the festivals grounds. The BOD agreed.
- Scope of the Festival: Maintain basically the same scope as 2015; address the areas that need improvement (traffic, parking, food, and alcohol etc), do not limit advance sales, better support for other areas, no evening concert, options for alcohol servers, etc. The BOD concurred.
- Festival Structure: Co-Chairs with designated project management, a festival treasurer, and realigned groups/areas. The BOD accepted the Co-Chair volunteers Marianne Elliott and Ralph Wallace and Festival Administrator and Treasurer Denise Sayer. Other groups chairs volunteered and more will be needed.
- Do we want to partner with any other like-minded organizations to help organize, support, and run the festival? “YES, explore coordination with other St. Andrews groups and similar groups; not non-Celtic groups. The BOD concurred.

The BOD unanimously agreed that the following practices be implemented: Use accepted accounting practices with two persons verifying cash money counts and written contract or agreement with the T.I.P. certified servers.

The BOD agreed that a central recordkeeping with access for all BOD members to facilitate communications would be useful. After discussing options, in the interim we will store the BOD meeting minutes on the SASMM website with limited access. Marianne will send the 2015 meeting minutes files (PDF) and Barb will send the 2014 minutes to Bill for uploading to the website.

## **Upcoming Events: Reports and Information**

### **1. Reports**

- Fall Kirkin will be September 13.
- The Frederick Keys game will be August 23
- The application for “In The Street” is in. It will be September 12.
- AGM – November 21 A suggested speaker for the AGM meeting was made. Celtic author Jean Treat was suggested. Marianne will contact her.

**Adjournment:** The meeting was adjourned at 5:00 pm.

**Next Meeting:** August 9, 2015 at the Elliott’s residence.

Prepared by:

Barbara Collins, Secretary

Signed by:

Date approved: August 9, 2015