

Saint Andrew's Society of Mid-Maryland, Inc.
Board of Director's Meeting Minutes
June 14, 2015 from 1pm – 3pm
Elliot's residence, Frederick, Maryland

Call to Order: The regular meeting of the SASMM BOD was held in the, Elliot's residence, Frederick, Maryland at 1:07pm on June 14, 2015. Members received an agenda via email on June 7, 2105.

Present: Marianne Elliott, Barbara Collins, Charly McFarland, Dana Cameron, Joe Wiggington (non-voting)

Absent: John Avery

Other attendees: Bill Elliott (webmaster and festival treasurer)

A quorum was present.

Officer's Reports:

President: Expressed thanks to BOD for efforts during the year.

Vice President: No report.

Secretary: The minutes of the April 12, 2015 meeting of the SASMM BOD were distributed prior to the meeting. The minutes were approved. There was no BOD in May.

Treasurer: A signed copy of the personal property tax for 2014 and 2015 is needed for submission to the Maryland tax office. Charly will provide the copies and Marianne will hand-deliver to the Baltimore office. The society has requested but the State of Maryland has not processed a replacement of the state tax exemption card that allows us to not pay taxes on our purchases due to the missing personal property tax filings. Marianne will follow-up. The response to the IRS for the 2013 federal tax is still unresolved; Charly has for action. The expense report for Burns supper is still pending. There is still no access for the festival treasurer to the festival bank account. Charly has to take the on-line training to set up the access for the festival treasurer.

The treasurer's report was distributed at the meeting and accepted.

Membership Secretary: No new information; an updated membership list is pending.

Web Master: Web activity is stable; some updates were done. Bill will verify any outstanding payments for past services and contract for the next year's services with the Website host and will get these in writing (email).

Old Business:

Old Topics: None

On-going Projects:

- Bylaws revision draft should be in July. Any change requests should be sent to the president

- Cindy Wolfe will assist with the Newsletter.

New Business:

Insurance for the golf carts used at the festival cost \$307. Charly will contact our insurance agent to see if the cost can be merged the physical damage policy with the main Festival policy.

Marianne proposed that all officers have a key to the society mailbox. The motion was passed by agreement. Charly will arrange to have keys made.

Marianne will draft a proposal for an award for service to the society.

Upcoming Events: Reports and Information

1. Reports

- Spring Kirkin on April 19 at the Frederick Presbyterian Church was well attended. After a discussion about the support from the churches who host the Kirkins, Dana moved that a SASMM make a donation (\$50) to the churches. Barbara seconded and the motion passed.
 - SASMM at the Southern Maryland Celtic Festival: Charly and Susan hosted the SASMM tent. Susan volunteered to update the materials in the tent. SASMM also attends The Plains games in Virginia in the fall.
 - The SASMM table at the Mount Airy flea market netted \$220.
 - The Celtic night at the Keys on June 1 was rained out. The first group of tickets were purchased at \$350. An additional group of 50 were purchased at \$3 each. There are 36 left. It was decided to reschedule a ball game for SASMM event for members, family and guests. Barbara will coordinate.
 - A motion was made by Dana to give the Silver Oak Academy the Frederick Keys tickets. The motion was seconded by Charly and passed.
 - 2015 Festival. Joe provided an overview of the festival. Bill provided a treasurer's report for the festival including a historical summary. He then resigned from that position. Marianne resigned from the logistics chair position; however both noted they would support the festival in other areas.
- Key points:
- A written contract is needed with the certified alcohol server.
 - The Living Social expenses were offset by the ticket presales.
 - Written summary report with feedback from Living Social, the website, and from a survey of Clans, vendors, festival staff about logistics was provided. Two major problem areas: parking/traffic and long lines due to not enough food vendors.
 - The income for the designated charity including the concert, car show, and the donation jar netted \$2,340. Barbara moved to donate \$3,500 to Warrior 360. Dana seconded. The motion passed.

2. For Information only.

- Fall Kirkin; September 13
- In the Street: Saturday September 12. Application being submitted
- SASMM AGM: Saturday, November 21. Dana to confirm location
- Lads and Lassies Libation: Mary Ann and Dan (Date TBD)
- Hogmanay: December 31

Adjournment: The meeting was adjourned at 3:10pm.

Next Meeting: Sunday, August 9, 2015 at the Elliott's residence.

Prepared by:

Barbara Collins, Secretary

Signed by:

Date Approved: July 19, 2015