

Saint Andrew's Society of Mid-Maryland, Inc.

Board of Director's Meeting Minutes

June 12, 2016 at 2pm

Elliot's residence, Urbana, Maryland

Call to Order: The regular meeting of the SASMM BOD was held in the Elliott's residence, Urbana, Maryland at 2:05pm on 12 June, 2016. Members received an agenda via email on June 8, 2106.

Present: Marianne Elliott (President), Martin Monroe (Vice President), Barbara Collin (Recording Secretary), Charly McFarland (Treasurer), and Chris Spruill (Membership Secretary).

A quorum was present.

Officer's Reports:

President: See attached report. Marianne met with the auditor and gave him another thumb drive with SASMM documents and the check list of items to be audited. The audit should be available in a few weeks.

Marty requested an update on the revision of the By-laws. Marianne will send out copies of the present by-laws and other relevant documents to those who volunteered to be on the Bylaws revision committee (Marty Munroe, John Avery, Ralph Wallace, and Marianne) as well as the Board members.

Secretary: The minutes of the April 17, 2016 meeting of the SASMM BOD were distributed prior to the meeting. The only correction was for a typo. The minutes were moved to be accepted by Charly and seconded Marty. The motion passed.

Treasurer: The treasurer's report was distributed at the meeting. Charly noted that there are three requests for refunds from the festival (William Grant, Honey Grail, and Shary (?) Harris). Further investigation is needed. A request was made for the historical records of scholarships awarded and other fiscal actions by the Society. The membership dues amounts and total for July 2015 through 2016 were requested to start the process of membership dues notices. Also requested was (1) a comparison of the past three year's expenses and income for Burn's Night Suppers; (2) updated check registers (with dates of the checks) with the monthly report; (3) copy of the Nymeo (\$150.00) donation letter; and (4) monthly reports on the activity of each of SASMM's four accounts (by account).

Membership Secretary: See the attached Membership Secretary report. Chris asked for a statement of the Society's income and expenses related to membership such as which member paid dues and when. The motion was made by Chris and seconded by Marty. The motion passed.

Old Business:

1. Bylaws: As noted above.
2. Internal Self-Assessment/Audit: As noted above.
3. Officer Job Descriptions: Not discussed.
4. Status of Outstanding Items: Some are being resolved; others are still pending.

New Business:

1. Celtic Festival: See the attached report summary. A full report on the festival will be delivered at the festival meeting on June 26th. Final accounting pending.

In January 2015, BOD voted to designate Festival Chairman as Ex-officio member of the BOD to be covered by SASMM insurance. In March 2016 BOD agreed that a SASMM officer must

sign contracts for the festival; for 2016 the President who was also the Co-Chair signed the contracts.

For future festivals Marianne requested that the Festival Chair continue to be considered an Ex-officio BOD member for purposes of insurance coverage and have the authority to sign contracts, even if not an officer, after the BOD approves the festival budget. These provisions are to be included in the revised Bylaws.

It was moved by Charly that the Board to approve the request. Seconded by Marty, the motion passed.

SASMM Activities

Past Events: Reports and Information

1. Mount Airy Flea Market: April 23 Six members supported the event.
2. Southern Maryland Celtic Festival: April 30 Three members manned the tent and promoted the Society and the festival.
3. 2016 Mid-Maryland Celtic Festival: May 14, 2016 Full report at festival meeting on June 26th.
4. Celtic Night at the Keys: June 1 Ten members attended the game; SASMM members marched on the field with the Frederick Pipes and Drums. The President threw out the first pitch.
5. Garrett County Celtic Festival: June 4 Two members supported the SASMM tent.
6. Lily Pons British Car Show: June 5 SASMM tent set up next to Frederick Scottish Country Dancers; three members supported the tent.

Upcoming Events

1. Spring Kirkin: June 12 Coordinator: Celia
2. After-the-Festival Celebration: June 26, Elliott's
3. McLain Celtic Festival, September 3, Carlisle PA (For info only)
4. Virginia Scottish Games, September 3, The Plains, VA Coordinator: TBD
5. Edinboro Games & Scottish Festival, Sept 8-11, Edinboro PA (For info only)
6. Fall Kirkin: September 18, Brunswick Episcopal Church Coordinator: Cindy
7. Ligonier Highland Festival, September 24th Ligonier, PA
8. Celtic Classic, September 23rd-25th, Bethlehem, PA. (For info only)
9. Radford Games, September 24, Radford, VA (For info only)
10. Chesapeake Celtic Festival, October 1st - 2nd, Furnace Town, MD East Shore (For info only)
11. Central Virginia Celtic Festival & Games, October 19th-20th Richmond Raceway Complex, VA (For info only)
12. AGM-St. Andrew's Dinner: November 19, Masonic Lodge Coordinator: Marianne
13. Scottish Christmas Walk, December 3, Alexandria, VA Coordinator: TBD
14. Lads and Lassies Libation Event: December 16 Coordinator: MaryAnn Ferguson
15. Hogmanay: December 31, UFVD Coordinators: Dawn and Chris Spruill

Adjournment: The meeting was adjourned at 3:50 pm.

Next Meeting: Date, to be determined, likely 14 August, will be held at the Elliott's residence. There will be no meeting in July.

Prepared by:

Barbara Collins, Secretary

Signed by: *Marianne M. Elliott*

Date Approved: 21 August 2016