

Board of Directors Meeting Minutes
St. Andrew's Society of Mid-Maryland, Inc.

January 12, 2014

Call to Order

President Joe Wiggington called the meeting to order at 1:20 PM. Present: Charly MacFarland, Joe Wiggington, Marianne Elliott, Dana Cameron, Barbara Collins

Opening Remarks

Joe reminded us that the Festival is only 3 months away.

Officer Reports

Secretary's Report:

The minutes taken by Dana were read by the secretary. Thanks were offered. The report was moved approved by Marianne and seconded by Charley. It passed.

Vice President's Report

Marianne reported that she will be organizing the clean up after Burn's night. She suggested that we all talk up the Festival at the banquet.

Treasurer's Report:

Charly reported that he had contacted the State Tax Office concerning the Society's State Tax ID Number. There has been no response as of yet. He is still searching for the refund check that The Society of Scottish Games said they had mailed to us. The bank records do not show the deposit. The report was moved to be approved by Marianne and seconded by Dana.

Membership:

Dana reported that membership fees through Pay Pal are missing from our account even though members have received receipts from Pay Pal for fees paid. It was suggested that Bill Elliott be contacted for assistance in clearing up this issue. Dana was asked to verify if affiliate membership is still allowed by the By Laws.

Old Business

Internships

Rick does not applications for the membership intern position since both candidates have accepted other positions. The Publicity intern applications are missing .Joe will contact McDaniel College to resolve this problem. Rich offered his students to prepare the program for the Festival. He will also talk with McDaniel College about a marketing intern.

Newsletter

Joe asked for a pre-Festival edition and one in April to report on past activities.

Event Recap:

Discussion about Burns Night was deferred to later in the meeting when Dorothy could give a report.

New Business:

2014 Festival:

Joe has confirmation from Guinness; they will sponsor us again. Also written confirmation for \$500 sponsorship from Solomon's Island Winery & will sell us wine at retail. Distillery Lane Cider Works offered a \$500 sponsorship and sell cider as well. So far nothing from Wm. Grant & Sons.

Joe presented the current patrons/sponsors letter. Marianne is working on tightening it up to make it easy to read and understandable.

Festival Budget:

The Grounds will cost an extra \$1,000.00 this year. We did learn of this last year at the Festival Site planning meeting. The Host Hotel will again be the FSK Holiday Inn & Conference Center. The room cost is \$5 less than last year. We don't need rooms for any bands but still need for the wounded warriors and athletes.

The Beer budget this year reflects all costs associated with it because last year we got hit with "extras" that were not disclosed prior to the event. We also need better keg management. If close to end of day we do not want to open a new keg at the upper pub. Best to either close up or check what the other pub has and finish a keg from there.

We need to purchase a new generator for the event. We had a break in at the Society shed and had ours stolen.

This year for sound, Jon Alexander is unavailable. Audio/Video in Frederick, Brian Cassell is available and within reasonable costs to do our event. So far the lineup is Dublin Five, Barley Juice and Kilmaine Saints. The acoustic stage will play Lilt, Craggy Island and the Tanzania Ceilidh Band.

A few other items are, cut back on expected income on t-shirts and add for a rental truck for Friday and Saturday.

Charitable Budget:

Marianne is working on WWP and we are also working with a local charity, Operation Second Chance and their chair Cindy McGrew. The board has agreed to make her the Honorary Chairperson for the Festival. We also have WWP pins from last year we can sale and money go to athletes.

Diana Gabaldon, author of the Outlander series cannot make it to our event this year. Joe has been speaking with Charles Bruce author of *The Rebel King* novels about Bannockburn, which

works because of this year being the 700th anniversary. He would like Page after Page to sell the books. Joe will compose an email to membership asking for Celtic book authors.

Fundraising Positions:

Joe spoke with Bob Reed at Hogmanay about a position, he seemed interested but Joe has yet to hear back.

Open Committees:

We have a few open committees for the festival, such as Books & Authors, Recycling (unless we hear from McDaniel College) and Signs. Marianne felt signs should go under logistics and that chairperson can assign someone for the task.

Upcoming Events:

A message from Dorothy Penders is that Burn's Night is set and this is her last year to run the event. Katie Cameron will be taking over the event and will require plenty of help her first few years to get her comfortable. It was agreed by the board that we need media attention to our events other than the festival.

Went over the calendar of events set up by Dana. Made a few changes and will be sent out to membership.

Meeting ended at 3:08 PM

DMC